

**M.L.Dahanukar College of Commerce**

**Teaching Plan: 2021 - 22**

**Department: B.Com (A&F)**

**Class: F.Y.B.Com (A&F)**

**Semester: II**

**Subject: Auditing**

**Name of the Faculty: Prachi Malagonkar**

<b>Month</b>	<b>Topics to be Covered</b>	<b>Additional Activities planned / done</b>	<b>Number of Lectures (of 50 minutes)</b>
January	Introduction to the auditing		8
February	Audit Planning, Procedure and Documentation	Reading Auditor's Report	12
March	Auditing Techniques	Discussion of fraudulent accounting activities	20
April	Internal Audit	Vouching	20
	<b>Total Lectures</b>		<b>60</b>

Prachi Malgaonkar

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**Sign of Coordinator**

## M.L.Dahanukar College of Commerce

### Teaching Plan: 2021 - 22

Department: B.Com (A&F)

Class: F.Y.B.Com (A&F)

Semester: II

Subject: Business Mathematics

Name of the Faculty: Anushri Joshi

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures (of 50 minutes)
January	<p><b>Unit 1:</b> Ratio , Proportion , variation  Ratio : Defn., types of ratio, Problems  Proportion : Defn , types , problems  Variation : Defn , types , problems.  Percentage : Defn , problems,  <b>Unit 3 :</b> Interest and Annuity.  Simple Interest: Defn , Amount , Problems.</p>		12
February	<p><b>Unit 3(continued) :</b>  <u>Compound interest</u> : Defn ,  Compounding more than once ,  <u>Effective and stated rate of interest</u>,  Mixed problems on simple and  compound interest , <u>present and future  value</u>, <u>NPV of the project</u>.  <u>Annuity</u> : Defn , Types of annuity ,  Problems on Present value and Amount  of annuity , Sinking fund , E.M.I ,  Amortisation.  <b>Unit 2 :</b> Profit-loss , Discount ,  Commission.  <u>Profit-loss</u> : Defn , % profit and loss ,  Cost price , Selling price, Problems.</p>		16
March	<p><b>Unit 2(continued) :</b>  <u>Discount</u> : Defn , Types of discount ,  problems, mixed problems on profit-  loss and discount.  <u>Commission:</u> Defn , types of  commission agent , problems.  <b>Unit 4:</b> Shares and Mutual fund  Shares : Concept , defn , face value  market value, problems on dividend ,  brokerage</p>		16
April	<p><b>Unit 4 (continued):</b>  Problems on net gain(profit) , rate of  return , Shares traded below par ,  above par.</p>		16

	Problems on Bonus shares and splitting of shares . Mutual Fund: Defn , <b>Problems on</b> entry load , exit load , N.A.V. , Dividend, Net income , rate of return, <b>Problems on</b> dividend reinvestment plan <b>Problems on</b> : S.I.P.		
	<b>Total Lectures</b>		<b>60</b>

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# M.L.Dahanukar College of Commerce

## Teaching Plan: 2021 - 22

Department: B.Com (A&F)

Class: F.Y.B.Com (A&F)

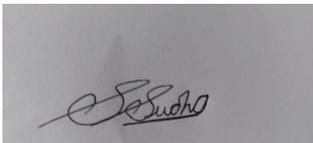
Semester: II

Subject: FC 2

Name of the Faculty: Dr.Sudha Subramaniam

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures (of 50 minutes)
January	Module 1: Globalisation and Indian Society Understanding the concepts of liberalization, privatization and globalization, Growth of information technology and communication and its impact manifested in everyday life, Impact of globalization on industry	One Industry case study for in-depth understanding.	08
February	Module 1 contd: changes in employment and increasing migration, Changes in agrarian sector due to globalization, rise in corporate farming and increase in farmers' suicides. Module 2: Human Rights Concept of Human Rights, origin and evolution of the concept, The Universal Declaration of Human Rights.	Discussion on current agri sector national plans.	16
March	Module 2 contd: Human Rights constituents with special reference to Fundamental Rights stated in the Constitution. Module 3: Ecology- Importance of Environment Studies in the current developmental context, Understanding concepts of Environment, Ecology and their interconnectedness, Environment as natural capital and connection to quality of human life, Environmental Degradation- causes and impact on human life, Sustainable development - concept and components, poverty and environment		16
April	Module 4: Understanding Stress & Conflict- Causes of stress and conflict in individuals and society, Agents of socialization and the role played by them in developing the individual,		16 plus 4 extra lectures

	<p>Stereotyping and prejudice as significant factors in causing conflicts in society. Aggression and violence as the public expression of conflict.</p> <p>Module 5: Managing Stress &amp; Conflict in Contemporary Society- Types of conflicts and use of coping mechanisms for managing individual stress, Maslow's theory of self-actualisation, Different methods of responding to conflicts in society, Conflict-resolution and efforts towards building peace and harmony in society.</p>		
	<b>Total Lectures</b>		<b>60</b>



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**Teaching Plan: 2021 - 22**

**Department: B.Com (A&F)**

**Class: F.Y.B.Com (A&F)**

**Semester: II**

**Subject: Financial Accounting - II**

**Name of the Faculty: Aniket Prabhulkar**

<b>Month</b>	<b>Topics to be Covered</b>	<b>Additional Activities planned / done</b>	<b>Number of Lectures (of 50 minutes)</b>
January	Accounting from Incomplete Records		14
February	Accounting from Incomplete Records, Consignment Accounts		14
March	Consignment Accounts		16
April	Branch Accounts, Fire Insurance Claims		16
	<b>Total Lectures</b>		<b>60</b>

Aniket Prabhulkar

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CS Swapnil Shenvi

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**M.L.Dahanukar College of**

**Commerce Teaching**

**Plan: 2020 - 21**

**Department: B.Com (A&F)      Class: S.Y.B.Com (A&F)**

**Semester: II**

**Subject: Innovative Financial Services**

**Name of the Faculty: Dr. Sadaf Hashmi**

<b>Month</b>	<b>Topics to be Covered</b>	<b>Additional Activities planned / done</b>	<b>Number of Lectures (of 50 minutes)</b>
January	Introduction to Financial Services 1. Financial services 2. Factoring and Forfeiting 3. Bill Discounting	Case Studies, Assignments, Discussion & Analysis, Presentations	15
February	Issue Management & Securitisation 1. Issue Management & intermediaries 2. Stock Broking 3. Securitisation	Case Studies, Assignments, Discussion & Analysis, Presentations	15
March	Financial Services and its mechanism 1. Lease & Hire Purchase 2. Housing Finance 3. Venture Capital	Case Studies, Assignments, Discussion & Analysis, Presentations	15
April	Consumer Finance & Credit rating 1. Consumer Finance 2. Plastic Money 3. Credit Rating	Case Studies, Assignments, Discussion & Analysis, Presentations	15
	<b>Total Lectures</b>		<b>60</b>

*Shashi*

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## M.L.Dahanukar College of Commerce Teaching Plan: 2021 - 22

Department: B.Com (A&F)      Class: F.Y.B.Com (A&F)

Semester: II Subject: BUSINESS LAW

Name of the Faculty: MINAL JAISINGHANI

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures (of 50 minutes)
January	INDIAN CONTRACT ACT		15
February	INDIAN CONTRACT ACT , SOG ACT		20
March	NEGOTIABLE INSTRUMENT ACT		15
April	CONSUMER PROTECTION ACT		10
	<b>Total Lectures</b>		<b>60</b>

Minal Jaisinghani

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## M.L.Dahanukar College of Commerce

### Teaching Plan: 2021 - 22

Department: B.Com (A&F)

Class: F.Y.B.Com (A&F)

Semester: II

Subject: Business Communication-II

Name of the Faculty: Manasi Mule

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures (of 50 minutes)
January	Presentations- Principles of effective presentation, Effective use of OHP, Effective use of transparencies, how to make a power point presentation. Interviews: Group Discussion, preparing for an interview, types of interviews, selection, appraisal, grievance, exit, preparation of candidate and interviewer.	Presentations and resume writing How to study for technical round in an interview. General questions of interview.	20
February	Meetings-need and Importance of meetings, conduct of meeting and group dynamics, role of the chairperson, role of participants, drafting of notice, agenda and resolutions. Conference- meaning and importance of conference, organizing a conference, modern methods of vide and tele-conferencing. Public Relations-Meaning, functions of PR department, external and internal measures of PR	How to write notice, agenda and minutes of the meeting. Grammar	20
March	Trade letters- Letter of inquiry, letter of complaints, claims, adjustments, sales letters, promotional leaflets and fliers, consumer grievance letters, letters under right to information act, order, status, credit and collection.	Assignment on writing such letters in form of email. Making them understand the importance of Statement of Purpose	10
April	Reports- parts, types, feasibility reports, investigative reports. Summarization- identification of main and supporting /sub points .	Assignment on writing reports, summarization. Group discussions for MBA.	10
	<b>Total Lectures</b>		<b>60</b>

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